**COMPUTING SPREADSHEETS YEAR 4 AUTUMN**

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| **average** | Symbols used to represent comparing two values. |
| **advance mode** | A mode of 2Calculate in which the cells have references and can include formulae. |
| **copy, cut and paste** | Contents of cells can be copy and pasted or cut and pasted. Use **ctrl+c** to copy and **ctrl+v** to paste. |
| **columns** | Vertical reference points for the cells in a spreadsheet. |
| **cells** | An individual section of a spreadsheet grid. It contains data or calculations. |
| **charts** | Use this button to create a variety of graph types for data in the spreadsheets. |
| **equals tool** | Tests whether the entered calculation in the cells to the left of the tool has the correct answer in the cell to the right of the tool. |
| **formula** | Use the formula wizard or type into the formula bar to create a formula in a cell, this will calculate the value for the cells based upon the value of other cells in the spreadsheet. |
| **formula wizard** | The wizard guides you in creating a variety of formulae for a cell such as calculations, totals, averages, minimum and maximum for the selected cells. |
| **move cell tool** | This tool makes a cell’s contents moveable by drag-and-drop methods. |
| **random tool** | Click to give a random value between 0 and 9 to the cell. |
| **rows** | Horizontal reference points for the cells in a spreadsheet. |
| **spin tool** | Adds or subtracts 1 from the value of the cell to its right. |
| **timer** | When placed in the spreadsheet, click the timer to adds 1 to the value of the cell to its right every second until it is clicked again. |

**Key Vocabulary**

**Key Images**





**Resources**

**Key Knowledge**

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